



Milton Keynes
International
Festival 2018

20 - 29 July

www.ifmiltonkeynes.org

Office use only:

On database Y/N.....

VOLUNTEER REGISTRATION FORM

IF: Milton Keynes International Festival 2018 is looking for a team of 200 volunteers to be an important part of the team and the Festival's success.

Volunteering is a great way to gain event industry experience, get on-the-job training, 'give back' to the community, meet new friends and work behind the scenes of a world class festival. It's also great fun!

Please note that there is no experience required for any of the roles and full training will be provided.

The first step is for you to register your interest by completing this form, then closer to the Festival we'll open the volunteer rota and ask you to tell us what shifts and roles you'd like to do. We will then schedule a Volunteer Open Evening to give you more information, address any questions you have, and provide you with your free Festival T-Shirt and Volunteer Pack.

SECTION A - PERSONAL DETAILS

Your name	
Address	
Postcode	
Preferred telephone number	
Email address	

SECTION B – PREFERRED ROLES

Below is a short description of the roles which will be available at the Festival. Please tick those which interest you. This will help the team understand what level of support we have in each area.	
	Street Team: Set up the performance sites, hand out programmes or information to the public
	Steward: Provide help and guidance to the public, and ensure a safe experience on the Festival site.
	Turnaround Team: This team work between shows to prepare for what's coming next in the venue. Usually this involves clearing after one show and preparing for the next one, and takes about 30 minutes. Often people working as Front of House (FOH) stewards are also on the Turnaround Team. <i>Please note that turnaround isn't required for all shows, the commitment is spread around.</i>
	Bar: Take orders, pour drinks, take money and give change.
	Front of House staff/Door Stewards and Ushers: Check tickets as customers enter events/venue, welcome customers and provide assistance as required. Often members of this group are also part of the Turnaround Team – please see above.
	Stagehand: Welcome and assist artists appearing on the Acoustic Stage as they arrive and set up on stage.

Section C - Access / Disability

The Festival aims to look after the interests of all its volunteers. It helps us to know of any access needs or disability that you may have to ensure that we assign you roles and activities appropriately. Please give us a brief description below of any access requirements or disabilities that might require the Festival to make reasonable adjustments in order for you to undertake particular role(s):

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Data Protection

The Stables will ensure that your data is used fairly and lawfully for the sole purpose of scheduling shifts at IF and storing contact data for you in case of emergency. The data will not be shared with any third parties.

THANK YOU FOR BEING PART OF THE FESTIVAL TEAM!

Please return this form for the attention of Kirsty Munro to:

- By Post: The Stables Theatre Ltd, Stockwell Lane, Wavendon, Milton Keynes MK17 8LU
- By Email: Kirsty.Munro@stables.org